



Use Checklist to complete Admissions file and submit to address/fax number below:

<input type="checkbox"/>	Completed Application
<input type="checkbox"/>	\$60 Application Fee (non-refundable, payable to Sacred Heart University) or pay online here
<input type="checkbox"/>	<p>Order Official Transcripts from ALL Previously Attended Colleges. Also include official transcripts for any graduate degree or coursework previously completed. Please note that international applicants may need to have a transcript evaluation done by World Education Services.</p> <ul style="list-style-type: none">• Order official/sealed copies of transcripts from ALL previously attended colleges. Have each transcript sent to the Online Processing Center (address below). Sacred Heart University requires an official transcript from EACH school you have earned academic credit as well as transcripts for CLEP and Dantes exams. <p>Example, if you attended “A” School, transferred to “B” school and graduated from B, you will need transcripts from both A and B schools. If you transferred from B school to C school, you will need A, B, and C transcripts.</p>
<input type="checkbox"/>	Personal Statement
<input type="checkbox"/>	Resume
<input type="checkbox"/>	Two letters of recommendation: Must be from an employer, professor, or manager and be no older than 2 years
<input type="checkbox"/>	Registration Form
<input type="checkbox"/>	Promise to Pay Form

Send ALL documents to the Online Admissions Processing Center in Maitland, FL

Do NOT mail application materials to Sacred Heart University address in Fairfield, CT.

Sacred Heart University Online Processing Center

851 Trafalgar Court – Suite 420 West, Maitland, FL 32751

Toll Free (877) 791-7181 • onlineprograms.sacredheart.edu • Toll Free Fax (877) 791-7183